

Architectural/ Engineering Consultant Supplemental Agreement No. 2

PIN 8780.41 Municipal Contract No. _____

Supplemental Agreement made this _____st day of _____, 2017 by and between

Village of Croton-on-Hudson
(municipal corporation)
having its principal office at
Stanley H. Kellerhouse Municipal Building
One Van Wyck Street
Croton-on-Hudson, NY 10520-2501
(the "Municipality")

and

CHA Consulting, Inc. with its office at **III Winners Circle, Albany, NY 12205**
(the "**Consultant**")

WITNESSETH:

WHEREAS, by an Agreement dated **May 9, 2011** the MUNICIPALITY engaged the CONSULTANT for **PIN 8780.41 Croton-on-Hudson Parking Facility and Bicycle Enhancements. Village of Croton-on-Hudson, Westchester County** (hereinafter referred to as "PROJECT"), and the MUNICIPALITY, in accordance with Article 7 of the Original Agreements, has instructed the CONSULTANT to perform Extra Work, such work being described in Attachment B, which is attached hereto and made part of hereof.

BE IT KNOWN that the MUNICIPALITY has entered into an Agreement with the NEW YORK STATE DEPARTMENT OF TRANSPORTATION (hereinafter referred to as the STATE) for the project funding for the project. As such, the STATE has certain responsibilities for review and administration of this Agreement.

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT

This agreement consists of the following:

■ Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";

■ Attachment "A" - Project Description and Funding;

■ Attachment "B" - Task List;

■ Attachment "C" - as applicable, Staffing Rates, Hours, Reimbursables and Fee.

ARTICLE 2.

Except as herein modified, the Original Agreement dated **May 9, 2011**, including any amendments or revisions thereto not modified, remains in full force and effect.

ARTICLE 3.

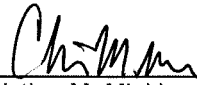
As full compensation for CONSULTANT'S work, services and expenses hereunder the MUNICIPALITY shall pay to the CONSULTANT, and the CONSULTANT agrees to accept compensation based on the methods designated and described below. Payment of the compensation summarized in Attachment C shall be in accordance with the Interim Payment procedures shown in the table below and the final payment procedure in Article 6 of the Original Agreement.

<input checked="" type="checkbox"/> 3.1 Cost Plus Fixed Fee Method			
ITEM	DESCRIPTION OF ITEMS WITHIN METHOD	APPLICABLE RATE/ AMOUNT OR PERCENTAGE	INTERIM PAYMENTS:
Item I	<p>■ Actual Direct Technical Salaries, regular time plus straight time portion of overtime compensation of all employees assigned to this PROJECT on a full-time basis for all or part of the term of this Agreement, plus properly allocable partial salaries of all persons working part-time on this PROJECT.</p> <p>■ The cost of Principals', Officers' and Professional Staffs' salaries (productive time) included in Direct Technical Salaries is eligible for reimbursement if their comparable time is also charged directly to all other projects in the same manner. Otherwise, Principals' salaries are only eligible as an overhead cost, subject to the current limitations, generally established therefore by the Municipality.</p> <p>■ If, within the term of this Agreement, any direct salary rates are paid in excess of the maximums shown in Attachment C, the excess amount shall be borne by the CONSULTANT WITHOUT REIMBURSEMENT either as a direct cost or as part of the overhead allowance.</p>	<p>■ Actual costs incurred in the performance of this agreement as identified in Attachment C or otherwise approved in writing by the Municipality or its representative.</p> <p>■ Not to exceed the maximum allowable hourly rates of pay described in Attachment C of this Agreement, all subject to audit.</p> <p>■ Actual overtime premium portion of Direct Technical Salaries, all subject to audit and prior approval by the Municipality.</p>	<p>■ The CONSULTANT shall be paid in monthly progress payments based on the maximum salary rates and allowable costs incurred during the period as established in Attachment C.</p> <p>■ Bills are subject to approval of the Municipality and Municipality's Representative.</p>
Item II	Actual Direct Non-Salary Project-related Costs incurred in fulfilling the terms of this Agreement; all subject to audit.	All reimbursement for travel, meals and lodging shall be made at actual cost paid but such reimbursement shall not exceed the per diem rates established by the NY State Comptroller. All reimbursement shall not exceed the prevailing wage rates established by the NYS Department of Labor.	
Item III	Items required to be purchased for this Project not otherwise encompassed in Direct Non-salary Project-related Costs, which become the property of the Municipality at the completion of the work or at the option of the Municipality.	Salvage value	

<input checked="" type="checkbox"/> 3.1 Cost Plus Fixed Fee Method			
ITEM	DESCRIPTION OF ITEMS WITHIN METHOD	APPLICABLE RATE/ AMOUNT OR PERCENTAGE	INTERIM PAYMENTS:
Item IV	<p>■ Overhead Allowance based on actual allowable expenses incurred during the term of this Agreement, subject to audit. Submitted overhead amounts will be audited based upon the Federal Acquisition Regulations, sub-part 1-31.2 as modified by sub-part 1-31.105 ("FAR"), and policies and guidelines now in effect of the Municipality, and FHWA.</p> <p>■ For the purpose of this Agreement, an accounting period shall be the CONSULTANT's fiscal year. An audit of the accounting records of the CONSULTANT shall be made by the Municipality for each accounting period. For monthly billing purposes, the latest available overhead percentage established by such audit shall be applied to the charges made, under Item IA of this subdivision to determine the charge to be made under this Item.</p>	<p>■ The overhead allowance shall be established as a percentage of Item IA only (Actual Direct Technical Salaries) of this ARTICLE, and shall be a FAR compliant rate initially established as 143.27% for Design and 104.70% for Construction Inspection.</p>	
Item V	<p>■ Negotiated Lump Sum Fixed Fee.</p> <p>■ Payment of the Fixed Fee for the described scope of services is not subject to pre-audit and is not subject to review or modification based on cost information or unless this Agreement is formally amended or supplemented by reason of a substantial change in the scope, complexity or character of the work to be performed.</p>	<p>■ A negotiated Lump Sum Fixed Fee which in this AGREEMENT shall equal \$200.00</p>	
Item VI	The Additional Maximum Amount Payable added under this Supplemental Agreement, including Fixed Fees, unless this agreement is formally amended or supplemented by reason of a substantial change in the scope, complexity or character of the work to be performed.	Additional Maximum Amount Payable under this Method shall be \$6985.00	

IN WITNESS WHEREOF, the parties have duly executed this Supplemental Agreement effective the day and year first above written.

Reference: Municipality Contract # _____

Municipality	Consultant
by: _____	by: 
Date: _____	Christina M. Minkler Date: 6/21/17

Municipality – Village of Cronton-on-Hudson

STATE OF NEW YORK

ss:

COUNTY OF WESTCHESTER

On this _____ day of _____, 20____ before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he/she resides in the _____, New York; that he/she is the _____ of the _____, the entity described in and which executed the foregoing instrument; that he/she is the authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Municipality.

Notary Public, _____ County, N.Y.

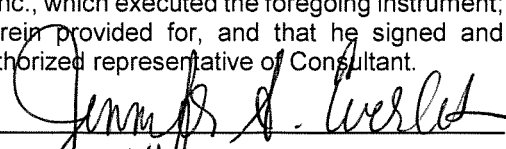
CHA Consulting, Inc.

STATE OF NEW YORK

ss:

COUNTY OF ALBANY

On this 21st day of June, 2017 before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he resides in the County of Saratoga, New York; that he is the Senior Vice President of CHA Consulting, Inc., which executed the foregoing instrument; that he is authorized with the execution of the matter herein provided for, and that he signed and acknowledged the said instrument in his position as a duly authorized representative of Consultant.



Notary Public, Albany County, N.Y.

JENNIFER A. EVERLETH
Notary Public State of New York
No. 01EV6039953
Qualified in Albany County
Commission Expires April 10, 2018

Attachment “A”

Project Description and Funding

Attachment A
Architectural/ Engineering Consultant Agreement
Project Description and Funding

PIN: 8780.41
BIN: N/A

Term of Agreement Ends: December 31, 2018

☐ Main Agreement ☐ Amendment to Agreement [add identifying #] ☒ Supplement to Agreement

Phase of Project Consultant to work on:

☐ P.E./Design ☒ ROW Incidentals ☐ ROW Acquisition ☐ Construction, C/I, & C/S

Dates or term of Consultant Performance:

Start Date: December 31, 2015

Finish Date: December 31, 2016

PROJECT DESCRIPTION:

PIN 8780.41

**Croton-on-Hudson Parking Facility and Bicycle Enhancements. Village of Croton-on-Hudson,
Westchester County**

PROJECT LOCATION:

Village of Croton-on-Hudson
Westchester County, NY

Consultant Work Type(s): See Attachment B for more detailed Task List.

MAXIMUM AMOUNT OF ADDITIONAL FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS SUPPLEMENTAL AGREEMENT (No. 1) FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:

\$6,985.00

MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THE ORIGINAL CONTRACT AND SUPPLEMENTAL AGREEMENTS FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A:

\$414,609.00

Attachment “B”

Task List

PIN 8780.41
CROTON-ON-HUDSON PARKING FACILITY AND BICYCLE ENHANCEMENTS
VILLAGE OF CROTON-ON-HUDSON
Westchester County

Supplemental Agreement No. 2

Executive Summary

The proposed project includes the construction of pedestrian and bicyclist enhancements along Croton Point Avenue and S. Riverside Avenue, drainage improvements, traffic signal installation, capacity improvements at the Route 9 ramps, and other miscellaneous work. The project limits are along S. Riverside Avenue from its intersection with Benedict Boulevard to Croton Point Avenue and along Croton Point Avenue from its intersection with S. Riverside Avenue to Veterans Plaza including the Route 9 northbound and southbound ramps. The length of the project is approximately 1,585 ft.

Three new traffic signals with pedestrian accommodations at Veterans Plaza, the Route 9 northbound ramps, and the Route 9 southbound ramps are proposed to be coordinated with the existing signals at the S. Riverside Avenue intersections with Benedict Boulevard and Croton Point Avenue. The Route 9 northbound on-ramp at Croton Point Avenue is proposed to be realigned and the Route 9 southbound off-ramp widened to accommodate separate turn lanes.

This Scope of Services includes extra work items that were not contained in the Original Agreement and occurred due to the passage of time.

This work involves the following tasks:

- a. Right-of-Way Incidentals

The work associated with these items is more fully described in the following sections.

PIN 8780.41
CROTON-ON-HUDSON PARKING FACILITY AND BICYCLE ENHANCEMENTS
VILLAGE OF CROTON-ON-HUDSON
Westchester County

Supplemental Agreement No. 2

Scope of Services
CHA Consulting, Inc.

Section 1 - General

1.04 Categorization of Work

Project work is generally divided into the following sections:

Section 1	General
Section 5	Right-of-Way

When specifically authorized in writing to begin work the **Consultant** will render all services and furnish all materials and equipment necessary to provide the **Municipality** with reports, plans, estimates, and other data specifically described in Sections 1 & 5.

1.06 Meetings

The **Consultant** will prepare for and attend all meetings as directed by the **Municipality's** Contract Administrator. The **Consultant** will be responsible for the preparation of all meeting minutes; the minutes will be submitted to meeting attendees within one (1) week of the meeting date.

Assume the **Consultant** will coordinate with NYSDOT to obtain concurrence on signalization of three locations along Croton Point Avenue at Veterans Plaza, the US Route 9 southbound ramps, and the US Route 9 northbound ramps.

1.07 Cost and Progress Reporting

For the duration of this agreement, the **Consultant** will prepare and submit to the **Municipality** on a monthly basis a Cost Control Report, a Progress Report, and a Project Schedule in a format approved by the **Municipality**. The beginning and ending dates defining the reporting period will correspond to the beginning and ending dates for billing periods, so that this reporting process can also serve to explain billing charges. (In cases where all work under this contract is officially suspended by the **Municipality**, this task will not be performed during the suspension period.)

Assume fourteen (14) additional cost and reporting periods will be required.

1.10 Subconsultants

The **Consultant** will be responsible for:

- coordinating and scheduling work, including work to be performed by subconsultants.
- technical compatibility of a subconsultant's work with the prime consultant's and other subconsultants' work.
- providing a copy of the prime/subconsultant agreement to the **Municipality** upon request.

Section 5 - Right-of-Way

5.01 Abstract Request Map and/or Title Search *(to be performed by sub-consultant R.K. Hite & Co., Inc.)*

The **Sub-Consultant** will complete title searches (abstracts of title) for one (1) property to be acquired by the **Municipality**.

5.011 Review and Analysis of Right of Way Requirements - Intentionally Left Blank

5.012 Title Research

5.0121 For the acquisition of real property rights estimated at \$5,000 or less, the **Sub-Consultant** will perform a Last Owner Title Search. The Last Owner Title Search will be the last recorded deed that conveys a full fee interest to the last owner or owners of record. The Last Owner Title Search will not begin with a deed where the grantor and grantee are in some way related without full consideration having been paid.

5.0122 For the acquisition of real property rights estimated between \$5,001 and \$30,000, the **Sub-Consultant** will perform a Twenty-Year Title Search. The Twenty-Year Search will start with a deed that conveys complete and indefeasible title, which has been executed and of record at least twenty years prior to the search date. The Twenty-Year Search will not begin with a deed where the grantor and grantee are in some way related without full consideration having been paid.

5.0123 For the acquisition of real property rights estimated at greater than \$30,000, the **Sub-Consultant** will prepare a Title Abstract. The Title Abstract will start with a warranty deed that has been executed and of record at least forty years prior to the date of the search.

5.013 Title Review and Certification

The **Sub-Consultant** will subcontract with a qualified, NYS licensed attorney to issue Certificate of Title on all fee property acquisitions and obtain title insurance as required. The Sub-Consultant will submit the Title Certifications to the **Municipality**.

5.0131 For the acquisition of real property rights estimated at \$5,000 or less, the Sub-Consultant's Attorney will review the Last Owner Title Search and issue a Limited Last Owner Title Certification.

5.0132 For the acquisition of real property rights estimated between \$5,001 and \$30,000, the Sub-Consultant's Attorney will review the Twenty-Year Title Search and issue a Limited Twenty-Year Title Certification.

5.0133 For the acquisition of real property rights estimated at greater than \$30,000, the Sub-Consultant's Attorney will review the Abstract and issue a Title Certification.

5.0134 The **Municipality** will acknowledge the receipt of each Title Certification and provide the **Sub-Consultant**, on a per parcel basis, a list of the property owners and other compensable property interests. The **Municipality** will respond in writing within ten (10) days of receipt of each Title Certification.

5.02 Right-of-Way Survey – Intentionally Left Blank

5.03 Right-of-Way Mapping – Intentionally Left Blank

5.04 Right-of-Way Plan – Intentionally Left Blank

5.05 Right-of-Way Cost Estimates – Intentionally Left Blank

5.06 Public Hearings/Meetings – Intentionally Left Blank

5.07 Property Appraisals *(to be performed by sub-consultant R.K. Hite & Co., Inc.)*

For each parcel requiring the acquisition of property rights, the **Sub-Consultant** will conduct a real property appraisal and prepare a real property appraisal report to determine the fair market value of the proposed acquisition.

5.071 Preliminary Property Owner Interview – Intentionally Left Blank

5.072 Real Property Appraisal Reports

The **Sub-Consultant** will subcontract the services of an appraiser to complete real property appraisals and appraisal reports required for each parcel or ownership indicated on the Right-of-Way Plan.

The **Sub-Consultant** will ensure that all real property appraisals and real property appraisal reports are prepared by qualified appraisers who are, as defined by the New York State Department of State, Certified General Real Estate Appraisers.

The **Sub-Consultant** will ensure that all real property appraisals and real estate appraisal reports conform to the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.

The Uniform Standards of Professional Appraisal Practice contains a Certification of Appraiser. In addition, the Sub-Consultant must certify to the following:

"The property owner or his/her designated representative was given an opportunity to accompany the appraiser during the property inspection"

"Any decrease or increase in the fair market value of the real property prior to the date of valuation caused by the public improvement for which such property is acquired, or by the likelihood that the property would be acquired for such improvement, other than that due to physical deterioration within the reasonable control of the owner, will be disregarded in estimating the compensation for the property."

The **Sub-Consultant** will provide 1 original bound real property appraisal report with photo

copies of photos for each acquisition.

- 5.0721 For uncomplicated acquisitions of real property rights valued at less than \$15,000, the **Sub-Consultant** will prepare a Limited Appraisal Report (LAR). The LAR will consist of a limited appraisal with a restricted use appraisal report as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal.
- 5.0722 For acquisitions of entire real property interests, the **Sub-Consultant** will prepare a Full Take Appraisal Report. The Full Take Appraisal Report will consist of a complete appraisal with a summary appraisal report as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.
- 5.0723 For partial acquisition of real property rights valued at \$15,000 or more with no indirect damages to improvements, the **Sub-Consultant** will prepare a Before and After (land only) Appraisal Report. The land only Before and After Appraisal Report will consist of a limited appraisal with a summary or restricted use appraisal report as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.
- 5.0724 For partial acquisition of real property rights valued at \$15,000 or more with indirect damages to improvements, the **Sub-Consultant** will prepare a Before and After Appraisal Report. The Before and After Appraisal Report will consist of a complete appraisal with a summary appraisal report as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.
- 5.0725 For acquisitions of real property rights valued over \$300,000, the **Sub-Consultant** will prepare two independent appraisal reports. The appraisal report will consist of a complete appraisal with summary appraisal reports as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.

5.08 Appraisal Review *(to be performed by sub-consultant R.K. Hite & Co., Inc.)*

The **Sub-Consultant** will perform a separate review of each appraisal. The **Sub-Consultant** will ensure that all real property appraisal reviews are performed by a qualified appraiser who is, as defined by the New York State Department of State, Certified General Real Estate Appraisers, and is not in common employment with the project appraiser. The appraisal review will be completed in conformance with the Uniform Standards of Professional Appraisal Practice, Standard 3, Real Property Appraisal Review, Development, and Reporting. The review appraiser will inspect property and review all identifying information and plans.

The **Sub-Consultant** will review the appraisal reports for compliance with state and federal standards. The **Sub-Consultant** will take corrective actions. The review appraiser will:

- Identify and make corrections to mathematical calculations and typographical errors, if necessary
- Assure real property appraisal development and reporting are in accordance with the appraisal subcontract

- Assure real property appraisal development and reporting are complete and meet the Uniform Standards of Professional Appraisal Practice standards
- State the basis for the fair market value conclusion and provide breakdowns adequate for New York State Department of Transportation audit, Federal Highway Administration eligibility review, and for negotiation purposes.

The **Sub-Consultant** will provide the **Municipality** with the highest approved appraised amount for each property rights acquisition.

The **Municipality** will review appraisals prior to offers being made to the property owners.

5.09 Negotiations and Acquisition of Property – Intentionally Left Blank

5.10 Relocation Assistance – Intentionally Left Blank

5.11 Property Management – Intentionally Left Blank

Section 10 - Estimating & Technical Assumptions

10.01 Estimating Assumptions

The following assumptions have been made for estimating purposes:

Section 1 Estimate 0 additional meetings during the life of this agreement.

Estimate 2 additional cost and progress reporting periods will occur during the life of this agreement.

10.02 Technical Assumptions

Section 5 Assume 1 fee acquisition valued between \$5,001 and \$30,000.

Assume the subconsultant will update the title search and title certifications.

Assume the subconsultant will prepare a new appraisal report.

Assume no updates to right of way survey and/or mapping will be required.

Attachment “C”

Staffing Rates, Hours, Reimbursables and Fee

Exhibit A, Page 1
Salary Schedule

CHA Consulting, Inc.

PIN 8780.41
Croton-on-Hudson Parking Facility and Bicycle Enhancements
Village of Croton-on-Hudson
Westchester County
6/12/2017
Supplemental Agreement No. 2

JOB TITLE	ASCE (A) OR NICET (N) GRADE	AVERAGE HOURLY RATE		OVERTIME* CATEGORY
		PRESENT 4/1/2016	PROJECTED 8/1/2017	
PRINCIPAL	IX (A)	\$ 88.78	\$ 73.50	A
MANAGING ENGINEER	VIII (A)	\$ 104.24	\$ 73.50	B
SENIOR PRINCIPAL ENGINEER	VII (A)	\$ 90.48	\$ 73.50	B
PRINCIPAL ENGINEER	VI (A)	\$ 67.53	\$ 70.24	B
SENIOR ENGINEER	V (A)	\$ 50.93	\$ 52.98	B
PROJECT ENGINEER	IV (A)	\$ 39.54	\$ 41.13	B
ASST PROJECT ENGINEER	III (A)	\$ 34.17	\$ 35.54	B
ENGINEER II	II/I (A)	\$ 28.26	\$ 29.40	B
ASSISTANT ENGINEER I	IV (N)	\$ 25.28	\$ 26.30	B
PRIN ENG TECH / DRAFTER	III (N)	\$ 46.00	\$ 47.85	C
SR ENGR TECH / DRAFTER III	II (N)	\$ 34.47	\$ 35.86	C
SR ENGR TECH / DRAFTER II	I (N)	\$ 41.20	\$ 42.86	C
ENGR TECH / DRAFTER	NA	\$ 24.82	\$ 25.82	C
ASST ENGR TECH / DRAFTER	VI (A)	\$ 19.81	\$ 20.61	C
TECHNICAL TYPIST	V (A)	\$ 23.79	\$ 24.75	C

***OVERTIME POLICY**

Category A - no overtime compensation.
Category B - overtime compensated at straight time.
Category C - overtime compensated at time and one half rate

Overtime applies to hours worked in excess of the normal
working hours of 8 hours per day.

Exhibit B, Page 1
Direct Non-Salary Costs

CHA Consulting, Inc.

PIN 8780.41
Croton-on-Hudson Parking Facility and Bicycle Enhancements
Village of Croton-on-Hudson
Westchester County
6/12/2017
Supplemental Agreement No. 2

I. CHA's Direct Costs:

1. Vehicle Mileage

a. To and from project site									
Car	0	trips	x	270	miles / trip	x	\$0.565	/ mile	= \$0.00
Survey Van	0	trips	x	270	miles / trip	x	\$0.565	/ mile	= \$0.00
b. To and from Village Offices									
	0	trips	x	270	miles / trip	x	\$0.565	/ mile	= \$0.00

TOTAL VEHICLE MILEAGE = \$0.00

2. Mail including: postage, overnight deliveries, bulk mail (estimated) = \$0.00

3. Printing and Reproduction Costs (estimated)

Plans	0	prints	x	\$0.50	/ print	=	\$0.00
11" x 17" Prints	0	prints	x	\$0.10	/ print	=	\$0.00
Reports	0	large	x	\$20.00	/ report	=	\$0.00
Color Copies	0	copies	x	\$2.00	/ copy	=	\$0.00

TOTAL PRINTING AND REPRODUCTION COST = \$0.00

TOTAL CHA DIRECT NON-SALARY COSTS = \$0.00

II. SUBCONTRACTOR'S COSTS (Estimated)

6. None = \$0.00

TOTAL SUBCONTRACTOR'S COSTS = \$0.00

III. SUBCONSULTANT'S COST

7. R.K. Hite & Co., Inc. - Incidentals = \$5,225.00

8. R.K. Hite & Co., Inc. - Acquisitions = \$0.00

TOTAL SUBCONSULTANT'S COST = \$5,225.00

Exhibit B, Page 2
 Specific Hourly Rate Schedule
 May 12, 2017 SA 01 (rev0
 R.K. Hite & Co., Inc.

Croton-on-Hudson Parking Facility and
Project Title: Bicycle Enhancements
PIN: 8780.41
Village: Croton-on-Hudson
County: Westchester

Job Title	Hourly Rates			Overtime Category
	Present (2017)	Projected (2018)	Maximum	
Principal	\$125.00	\$130.00	\$130.00	A
Project Manager	\$97.00	\$99.00	\$99.00	A
Appraisal Reviewer	\$90.00	\$92.00	\$92.00	B
Relocation Specialist	\$90.00	\$92.00	\$92.00	B
Field Coordinator	\$70.00	\$72.00	\$72.00	B
Property Rights Specialist	\$65.00	\$66.00	\$66.00	B
Title Specialist	\$63.00	\$64.00	\$64.00	B
Title Examiner	\$65.00	\$66.00	\$66.00	B
Data Manager	\$75.00	\$77.00	\$77.00	B
Data Technician	\$61.00	\$62.00	\$62.00	B
Secretary	\$40.00	\$40.00	\$40.00	B
Title Attorney	\$100.00	\$100.00	\$100.00	A
Appraiser	\$90.00	\$90.00	\$90.00	A
EDPL Attorney	\$225.00	\$225.00	\$225.00	A

NOTE:
 Hourly rates shall not exceed those shown above.

OVERTIME POLICY

Category A: No overtime compensation.
 Category B: Overtime compensated at straight time rate.

Project Title: Croton-on-Hudson
Parking Facility and
Bicycle Enhancements
PIN: 8780.41
Village: Croton-on-Hudson
County: Westchester

STAFFING TABLE

R.K. HITE & CO., INC.

TASK	DESCRIPTION	JOB TITLE								TOTALS
		PROJECT MANAGER	APPRAISAL REVIEWER	PROPERTY RIGHTS SPECIALIST	TITLE SPECIALIST	TITLE REVIEWER	DATA BASE MANAGER	DATA TECHNICIAN	SECRETARY	
GENERAL										
1.05	Project Familiarization	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1.07	Cost and Progress Reporting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INCIDENTAL PHASE										
5.01	Abstract Request Map and Title Search	0.50	0.00	0.00	10.00	1.00	0.00	1.00	0.75	13.25
5.02	Right of Way Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.03	Right of Way Mapping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.04	Right of Way Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.05	Right of Way Cost Estimate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.06	Public Hearings/Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.07	Property Appraisals	0.50	0.00	0.00	0.00	0.00	0.00	0.25	0.25	1.00
5.08	Appraisal Reviews	0.50	18.00	0.00	0.00	0.00	0.00	0.50	0.50	19.50
5.10	Relocation Assistance (Incidental Phase)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SUBTOTAL	1.50	18.00	0.00	10.00	1.00	0.00	1.75	1.50	33.75
ACQUISITION PHASE										
5.09	Negotiations & Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.10	Relocation Assistance (Acquisition Phase)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HOURS		1.50	18.00	0.00	10.00	1.00	0.00	1.75	1.50	33.75
PROJECTED HOURLY RATE		\$99.00	\$92.00	\$66.00	\$64.00	\$66.00	\$77.00	\$62.00	\$40.00	
LABOR COST		\$148.50	\$1,656.00	\$0.00	\$640.00	\$66.00	\$0.00	\$108.50	\$60.00	\$2,679.00

Project Title: Croton-on-Hudson
Parking Facility and
Bicycle Enhancements
PIN: 8780.41
Village: Croton-on-Hudson
County: Westchester

Direct Non-Salary

R.K. HITE & CO., INC.

TASK	DESCRIPTION	TITLE ATTORNEY	APPRAISER	EDPL ATTORNEY	TOTALS
GENERAL					
1.05	Project Familiarization	0.00	0.00	0.00	0.00
1.07	Cost and Progress Reporting	0.00	0.00	0.00	0.00
	SUBTOTAL	0.00	0.00	0.00	0.00
INCIDENTAL PHASE					
5.01	Abstract Request Map and Title Search	1.50	0.00	0.00	1.50
5.02	Right of Way Survey	0.00	0.00	0.00	0.00
5.03	Right of Way Mapping	0.00	0.00	0.00	0.00
5.04	Right of Way Plan	0.00	0.00	0.00	0.00
5.05	Right of Way Cost Estimate	0.00	0.00	0.00	0.00
5.06	Public Hearings/Meetings	0.00	0.00	0.00	0.00
5.07	Property Appraisals	0.00	24.00	0.00	24.00
5.08	Appraisal Reviews	0.00	0.00	0.00	0.00
5.10	Relocation Assistance (Incidental Phase)	0.00	0.00	0.00	0.00
	SUBTOTAL	1.50	24.00	0.00	25.50
ACQUISITION PHASE					
5.09	Negotiations & Property Acquisition	0.00	0.00	0.00	0.00
5.10	Relocation Assistance (Acquisition Phase)	0.00	0.00	0.00	0.00
	SUBTOTAL	0.00	0.00	0.00	0.00
TOTAL HOURS		1.50	24.00	0.00	25.50
PROJECTED HOURLY RATE		\$100.00	\$90.00	\$225.00	
LABOR COST		\$150.00	\$2,160.00	\$0.00	\$2,310.00

EXHIBIT B, PAGE 4
 Estimate of Direct Non-Salary Cost
 R.K. Hite & Co., Inc.
 May 12, 2017 SA 01 (rev0)

Croton-on-Hudson Parking Facility and
Project Title: Bicycle Enhancements
PIN: 8780.41
Village: Croton-on-Hudson
County: Westchester

Travel, Lodging, Subsistence, Fees and Supplies

Per Diem 0 Nights @ \$145.00 /night \$0.00

Trips	Vehicle Type	No. Trips	Mile per Trip	Total Miles			
Incidental Phase							
To Site	Auto	1	300	300			
Local	Auto	1	50	50			
Acquisition Phase							
To Site	Auto	0	300	0			
Local	Auto	0	10	0			
				350	@	\$0.535	<u>\$187.25</u>

\$187.25

Reproduction, Drawings & Reports \$41.25

Telephone \$0.00

Postage & Deliveries \$0.00

Supplies and Miscellaneous \$6.00

Recording Fees \$0.00

TOTAL DIRECT NON-SALARY COSTS \$234.50

Project Title: Croton-on-Hudson
Parking Facility and
Bicycle Enhancements

EXHIBIT B, PAGE 5
Summary
May 12, 2017 SA 01 (rev0
R.K. HITE & CO., INC.

PIN: 8780.41
Village: Croton-on-Hudson
County: Westchester

	TOTAL
ITEM 1A, (estimated - subject to audit)	\$2,679.00
ITEM 1B (estimated - subject to audit)	
Item II, Direct Non-Salary Cost (estimated - subject to audit)	\$234.50
Item II, Direct Non-Salary Cost (Sub-Contractor Cost) (estimated - subject to audit)	
Item III, Overhead (estimated - subject to audit)	
Item IV, Fixed Fee (negotiated)	
Item II, Direct Non-Salary Cost (Sub-Consultant Cost - Title/Closing Attorney) (estimated -subject to audit)	\$150.00
Item II, Direct Non-Salary Cost (Sub-Consultant Cost - EDPL Attorney) (estimated -subject to audit)	\$0.00
Item II, Direct Non-Salary Cost (Sub-Consultant Cost - Appraisals) (estimated -subject to audit)	\$2,160.00
	<u>\$5,223.50</u>
Say:	\$5,225.00

Exhibit C
Summary

CHA Consulting, Inc.

PIN 8780.41

Croton-on-Hudson Parking Facility and Bicycle Enhancements

Village of Croton-on-Hudson

Westchester County

6/12/2017

Supplemental Agreement No. 2

	Design Phase I-VI (.121) Engineering Tasks 1	Design Phase I-VI (.221) ROW Inc. Task 5	Design Phase I-VI (.222) ROW Acq. Task 5	TOTAL
Direct Technical Labor	\$641	\$0	\$0	\$641
Overtime, Premium Portion	\$0	\$0	\$0	\$0
Direct Non-Salary Costs (Estimated Subject to Audit)	\$0	\$0	\$0	\$0
Overhead (@ 143.27% Design) (@ 104.70% Field)	\$919	\$0	\$0	\$919
Fixed Fee (Negotiated)	\$200	\$0	\$0	\$200
Subcontractor's Cost	\$0	\$0	\$0	\$0
Subconsultant's Cost (Werner Archeological)	\$0	\$0	\$0	\$0
Subconsultant's Cost (Ewell W. Finley, P.C.)	\$0	\$0	\$0	\$0
Subconsultant's Cost (R.K. Hite, Inc.)	\$0	\$5,225	\$0	\$5,225
Subconsultant's Cost (Pinyon Environmental, Inc.)	\$0	\$0	\$0	\$0
TOTAL ESTIMATED COST	\$1,760	\$5,225	\$0	\$6,985