



Building Permit & Certificate of
Occupancy Application for
Hot Tub/Spa
Residential only
(Revised 12 2021)

Application Date: _____ **Application #:** _____

Property Information: Section: _____ Block: _____ Lot: _____

Property Location (street address): _____

Hot Tub Make & Model: _____

Hot Tub Size: _____

Status: ☐ New ☐ Existing

Applicant Information: Person or Company Doing Work: ☐ Owner ☐ Contractor ☐ Other: _____

Last Name: _____ First Name: _____

Company: _____

Contractor's Westchester County license #: _____ Expires on: _____

Address: _____

Address: _____

Phone #: _____ Cell #: _____ E-mail: _____

Property Owner: ☐ Same as applicant

Last Name: _____ First Name: _____ MI: _____

Address: _____

Address: _____

Phone #: _____ Cell #: _____ E-mail: _____

REQUIREMENTS:

1. Hot Tub must be located in the side or rear yard a minimum of five (5) feet from the property line.
2. Submit survey with Hot Tub location shown to scale. Hot Tub must not project closer to the street than the primary structure.
3. Submit manufacturer's documents/specification for hot tub.
4. Three (3) copies of all documents must be submitted with this application.
5. Submit documentation of Liability, Disability and Workers Compensation. If being installed by homeowner, copy of the Homeowner's current insurance and exemption form.
6. A final inspection by the building inspector and an electrical inspection certificate is necessary prior to issuing the certificate of occupancy
7. Spas or hot tubs must be fitted with a safety cover which complies with ASTM1346; submit document for compliance.
8. A permanent electrical connection for the hot tub is required; extension cords are not permitted.
9. Any hot tub being installed on a deck must include design plans showing that the deck can structurally support the hot tub

Application is hereby made for a permit to perform work herein specified & shown on the drawings accompanying this application. The proposed work outlined conforms to all provisions of the laws of the Village of Croton-on Hudson and laws and codes of the State of New York and the work will be performed in accordance with provisions of such laws and codes.

I, certify that the above information is accurate and I am the property owner or authorized by the owner to file this application on their behalf and that I will indemnify and hold the Village harmless against any damage or injury that may be caused by or arise out of any entry onto the property in connection with the processing of the application, during construction or performance of the work or within one year after the completion of the work. If applicant is not the owner, applicant certifies that he is authorized by the owner of subject premises to apply for the project described above.

Applicant's Name (please print)

Applicant's Signature

Date

For Village Use Only:

Fee \$ _____ Fee Paid (date): _____ Received by: _____

Disapproved: ☐ reason: _____ Date: _____

Approved: ☐ by: _____ PERMIT#: _____