

**Comprehensive Plan Committee**  
**February 11, 2016**

PRESENT: Ted Brumleve, Chairman  
Laura Fallon  
Joe Lippolis  
Ann Gallelli, Village Board Trustee

ABSENT: Ray Clifford  
Paul Doyle  
Bettie Jackson  
Greg Schmidt, Mayor

ALSO PRESENT: Frank Fish, BFJ Consultants  
Noah Levine, BFJ Consultants  
Daniel O'Connor, Village Engineer

Chairman Brumleve called the meeting to order at 7:35 p.m.

Approval of the minutes of December 2, 2015 will be held over until the next meeting because four members of the committee are not present.

Chairman Brumleve distributed a handout on the status, as of January 2016, of the Comprehensive Plan/Economic Development Committee. Chairman Brumleve noted that the fundamental goals of the 2003 comprehensive plan remain intact (preserve traditional qualities, strengthen village assets, protect resources), but are modernized in language and that would result in approximately three or four achievable actions. The revised comprehensive plan would also include updated data and indicators (census, demographics).

In addition to updating the comprehensive plan, the committee has been working on the development of a signage strategy in order to improve the Village identity and wayfinding opportunities. Chairman Brumleve shared a draft of his document entitled "2016 Comprehensive Plan Update & Wayfinding and Identity Strategy." This document summarizes the goals of the the 2016 Comprehensive Plan update, and includes the committee's recommendation that the village should redevelop the signage and update the village brand. The committee believes that the signage and identity update program can progress in tandem with the process of the review and approval of the Comprehensive Plan update. With this goal in mind, Chairman Brumleve and Mr. Clifford will be meeting with the Advisory Board on the Visual Environment on Wednesday, February 17, 2016. Chairman Brumleve also included in the timeline update that the Comprehensive Plan Committee will be discussing village identity branding and wayfinding/signage with various boards (Board of Trustees, Planning Board), departments (Village Engineer, Public Works, Parks and Recreation) and the VEB, Hudson Valley Gateway Chamber of Commerce and Croton village residents. There will also be a review of the signage

program in a Comprehensive Plan community work session. The goal is to submit a signage plan to a Village Board work session in June 2016.

Chairman Brumleve stated that the goal was to complete the process of updating the Comprehensive Plan by the end of August 2016. Mr. Fish reviewed the process going forward: the update is a Type I action and therefore requires the full environmental assessment form in SEQR (including going to the Waterfront Advisory Committee as part of the SEQR process). The Village Board of Trustees is the lead agency and must hold a public hearing. After the public hearing is held, the board will make a determination of significance.

Mr. Fish noted that in New York state law it is required that if a committee does the plan (as is the case in Croton) then the committee is supposed to hold its own hearing. Mr. Fish stated that one of the planned outreach sessions can be noticed as the "Comprehensive Plan committee's hearing" and consequently will meet this requirement.

Mr. Fish and Mr. Levine of BFJ, discussed the revisions of the Land Use and Zoning and Population sections in the Comprehensive Plan. The committee suggested some comments and additions: table formatting changes, map changes, and changes to zoning districts (i.e. changing the zoning district of 1 Baltic Place). Mr. Fish stated that the demographic data that was used in the revised tables were based on U.S. Census data of 2010.

The committee agreed that it would be helpful to have a preface or an overview as an introduction to chapter 4 to emphasize the intent of the comprehensive plan update (i.e., to have the public domain enhanced) and include specific goals that could be achieved within the next 10 years.

The committee also agreed that there should be an introduction to some of the empirical data to identify demographic trends and any changes occurring in the village. Some of the data could include commuter information data, train ridership and train parking data, distinction between school district data and village data, and housing data. For each category of data, the committee recommended that there be a summary of the trends and an interpretation of the data.

Mr. Fish and Mr. Levine reviewed the timeline for the comprehensive plan update and the approval process in the months ahead. They suggested that there could be a community meeting sometime in April.

The next meeting of the Comprehensive Plan Committee is on Wednesday, March 23, 2016.

The meeting was adjourned at 9:10 p.m.

Respectfully submitted,  
Ronnie L. Rose  
Secretary to the Comprehensive Plan Committee