

1 A Meeting of the Board of Trustees of the Village of Croton-on-Hudson, NY was held
 2 on Monday, June 2, 2014 at the Municipal Building, Van Wyck Street, Croton-on-
 3 Hudson, NY 10520.

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 5 The following officials were present:
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Mayor Wiegman	Trustee Gallelli
Village Manager Zambrano	Trustee Davis
Village Attorney Staudt	Trustee Levitt
Village Treasurer Bullock	Trustee Slippen

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9 1. CALLTOORDER:

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 11 Mayor Wiegman called the meeting to order at 8:05pm; everyone joined in the
 12 Pledge of Allegiance.

13 2. APPROVALOFVOUCHERS:

14 Trustee Levitt made a motion to approve the following Fiscal Year 2014-2015
 15 Vouchers. The motion was seconded by Trustee Davis and approved; with a vote of
 16 5-0 vote.

General Fund	\$137,511.66
Water Fund	47,170.38
Sewer Fund	3,360.77
Capital Fund	404,567.23
Trust Fund	2,003.00
Debt Fund	-
Total	\$594,613.04

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18 Trustee Gallelli made a motion to pre-approve the following Purchase Orders for
 19 Fiscal Year 2014-2015. The motion was seconded by Trustee Levitt and approved;
 20 with a vote of 5-0.

General Fund	\$3,281,298.75
Water Fund	280,494.18
Sewer Fund	67,295.72
Debt Service Fund	252,930.69
Total	\$3,819,019.34

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22 3. CORRESPONDENCE

1 a. Letter from NYS Department of Taxation and Finance, Office of Real Property
2 Tax Services advising that the Village of Croton's Tentative State Equalization
3 Rate is set at 4.33.

4 b. Letter from Westchester County Rent and Guidelines Board dated May 12,
5 2014 advising of Public Hearings pertaining to the setting of guidelines rates for
6 leases commencing October 1, 2014 through September 20, 2015.

7 c. Letter from Delroy Taylor, Associate Engineer of the Westchester County
8 Bureau of Environmental Quality noticing the Village of Croton of Copper Action
9 Level Exceedance and the steps required by Westchester County Department of
10 Health as detailed in the letter dated May 7, 2014.

11 Mayor Wiegman advised that this letter was a result of some water samples
12 coming back exceeding the lead and cooper levels. Mayor Wiegman advised
13 that on May 19th a meeting was held with Village staff to explain the process
14 that the Village is required to go through.

15 Village Manager Zambrano advised that the Village has twenty-four months from
16 January 1, 2014 to have something put in place to be in compliance with the
17 regulations of Westchester County Department of Health. Mr. Zambrano
18 advised that he will have a corrosion control treatment design proposal from
19 Chazen Engineering for the Board's approval for the June 23rd meeting.

20 d. Letter from Dan Ahouse, Cablevision, dated May 23, 2014 advising of Video
21 Programming and Package Changes.

22 e. Letter from Holy Name Church requesting to close a portion of Grant Street
23 on Saturday, June 21, 2014 from 5:50pm to 6:00pm for a procession in
24 conjunction with the Feast of St. Anthony Celebration.

25 On motion made by Trustee Gallelli and seconded by Trustee Slippen the Board
26 approved the request from Holy Name Church to close a portion of Grant Street
27 on June 21, 2014 from 5:50pm to 6:00pm in conjunction with the Feast of St.
28 Anthony Celebration and further authorized the Village Manager to make any
29 necessary arrangements, motion approved with a 5-0 vote.

30 4. CITIZENPARTICIPATION-AGENDAITEMS

31 Virginia Calcutti, 19 Hunter Street, Croton on Hudson, asked the following
32 questions; what happens if a resident chooses not to participate in the
33 sidewalk and curb improvement program; which offices will be covered under

1 the new clearing contract and who is paying for the enhancements to the
2 Court Office.

3 Village Manager Zambrano advised that if a resident does not want to
4 participate in the program nothing will be done. Mr. Zambrano advised that
5 the offices included in the cleaning contract are the Police Station,
6 Community Room, DPW offices, Parking Lot office and Administrative offices.
7 Mr. Zambrano advised that the enhancements to the Court Office will be paid
8 with Grant money acquired through the Office of Court Administration.

9 Dan Ferguson referred to the letter the Village received from Westchester
10 County regarding the level of lead and copper in our water system and stated
11 that he is opposed to the use of Zinc Orthophosphate and will be presenting
12 the Board with documentation regarding how this could be a carcinogen. Mr.
13 Ferguson stated that copper is antibacterial and kills all kinds of germs and
14 bacteria and if we kill the copper we will be introducing germs that may be
15 harmful to us. Mr. Ferguson suggested that everyone use a water filter and
16 let their water run for thirty seconds before using it.

17 Kevin McClone, 2 Stephenson Place, Croton on Hudson, asked who is
18 watching the numbers and who does the first draw test. Mr. McClone said
19 that he does not think that the Zinc is the best solution and maybe we should
20 pinpoint the homes that are affected.

21 Village Engineer, Dan O'Connor, advised that they took thirty samples from
22 various homeowners and because some of those levels were above the
23 threshold the County Health Department wants to see what corrosion control
24 methods we are going to use.

25 Mayor Wiegman stated that the first draw is the sample taken in the morning
26 after the water has sat all night in your home and in your pipes. Mayor
27 Wiegman stated that in a number of samples that we sent to the County a
28 number of samples were above the Health Department's threshold.

29 Trustee Slippen stated that the homeowners are chosen randomly and there
30 could be some variances depending on when they actually drew their first
31 sample. Trustee Slippen asked what the timeline is once a decision is made
32 by the Village and approved by the Health Department.

33 Village Manager Zambrano advised that once the proposal from Chazen
34 Engineering is approved by the Board bid specifications will be prepared and

1 then we will go out to bid; we hope to have this part completed by the end of
2 December.

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4 5. RESOLUTIONS:

5 a. On motion of TRUSTEE GALLELLI, seconded by TRUSTEE DAVIS, the
6 following resolution was adopted unanimously by the Board of Trustees of the
7 Village of Croton-on-Hudson, New York; with a 5-0 vote.

8 WHEREAS, on May 20, 2014, six bids were received and opened for the
9 Sidewalk and Curb Improvement Project; and

10 WHEREAS, the bids resulted in amounts ranging from \$252,554.50 to
11 \$355,230.00 with the lowest bid received from DLG Contracting, LLC from Mt.
12 Vernon, NY ;and

13 WHEREAS, the Village Engineer and Assistant Building Inspector have reviewed
14 these proposals in detail and recommend awarding the contract to DLG
15 Contracting LLC in the amount of \$252,554.50,

16 NOW THEREFORE BE IT RESOLVED: that the Village Manager is hereby
17 authorized to award the contract for the Sidewalk and Curb Improvement
18 Project to DLG Contracting, LLC in the amount of \$252,554.50.

19 DISCUSSION:

20 Trustee Gallelli stated that she has no hesitation approving this resolution based
21 upon the Village Engineer and the Assistant Building Inspector's
22 recommendations.

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24 b. On motion of TRUSTEE SLIPPEN, seconded by TRUSTEE DAVIS, the
25 following resolution was adopted unanimously by the Board of Trustees of the
26 Village of Croton-on-Hudson, New York; with a 5-0 vote.

27 WHEREAS, the existing Supervisory Control and Data Acquisition (SCADA)
28 system at the Village's Water Department is in need of replacement; and

29 WHEREAS, this system is the core component of the automation system which
30 enables the water supply and distribution system to operate in unison; and

1 WHEREAS, Woodard and Curran of White Plains, NY has submitted a proposal
2 for the Radio Path Study, Control Panel Design, plans and specifications and the
3 preparation of bid packages in the amount of \$40,384.00;

4 NOW, THEREFORE BE IT RESOLVED: that the Village Manager is hereby
5 authorized to sign the proposal from Woodard and Curran of White Plains, NY for
6 the Radio Path Study, Control Panel Design, plans and specifications and the
7 preparation of bid packages in the amount of \$40,384.00.

8 DISCUSSION:

9 Trustee Gallelli advised that the system that we currently have is very old; this
10 will update the current system with better technology and is an integral part of
11 the overall upgrades that we are making to our wells.

12 Village Manager Zambrano advised that we are having problems with the
13 current system especially when we have storms and we need to make sure that
14 the program works properly. Mr. Zambrano added that since we are currently in
15 negotiations with Cablevision we are requesting that the cost of the wireless be
16 included as part of the negotiations.

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18 c. On motion of TRUSTEE SLIPPEN, seconded by TRUSTEE DAVIS, the
19 following resolution was adopted unanimously by the Board of Trustees of the
20 Village of Croton-on-Hudson, New York; with a 5-0 vote.

21 WHEREAS, on May 20, 2014, the Village received and opened 2 proposals for
22 Cleaning Services for various locations including the Police Station, Community
23 Room, DPW offices, and Parking Lot office and 2 proposals for the Administrative
24 Offices; and

25 WHEREAS, Imperial Commercial Cleaning of West Babylon, NY submitted the
26 lowest proposal at \$950.00 per month for the various village locations and
27 \$1,125 per month for the administrative offices; and

28 WHEREAS, Integrated Maintenance Services of Baldwin Place, NY submitted a
29 proposal in the amount of \$978.86 per month for the various village locations
30 and \$2,751.84 per month for the administrative offices; and

31 WHEREAS, Imperial Commercial Cleaning is the contractor who is currently
32 cleaning all locations and the Village is not satisfied with the quality of work
33 being provided; and

1 WHEREAS, Integrated Maintenance Cleaning has provided good cleaning
2 services to the Village in the past; and

3 WHEREAS, the Superintendent of the Public Works has reviewed the proposals
4 and recommends awarding the proposals to Integrated Maintenance Services of
5 Baldwin Place, NY at \$978.86 per month for the various village locations and
6 \$2,751.84 per month for the administrative offices;

7 NOW THEREFORE BE IT RESOLVED: that the Village Manager is hereby
8 authorized to award the cleaning service proposals to Integrated Maintenance
9 Service of Baldwin Place, NY at \$ 978.86 per month for the various village
10 locations and \$2,751.84 per month for the administrative offices for one year
11 with an option to extend for one additional year if the contractor agrees.

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13 d. On motion of TRUSTEE GALLELLI, seconded by TRUSTEE LEVITT, the
14 following resolution was adopted unanimously by the Board of Trustees of the
15 Village of Croton-on-Hudson, New York; with a 5-0 vote.

16 WHEREAS, the Village of Croton on Hudson has entered into an agreement with
17 the SPCA of Westchester Inc. to provide animal shelter care on an annual basis;
18 and

19 WHEREAS, it is necessary to renew this agreement for fiscal year commencing
20 June 1, 2014 through May 31, 2015; and

21 WHEREAS, SPCA of Westchester has agreed to renew the agreement with no
22 increase for fiscal year June 1, 2014 through May 31, 2015;

23 NOW, THEREFORE BE IT RESOLVED: that the Village Manager is hereby
24 authorized to sign the agreement with the SPCA of Westchester, Inc. to provide
25 services to the Village for seized, stray and homeless dogs and cats in
26 accordance with the terms of the agreement at the annual cost of \$6,416.55.

27 DISCUSSION:

28 Trustee Gallelli stated that this is another mandated expense for the Village.

29 Trustee Davis asked how often the Village utilizes these services.

30 Village Manager Zambrano advised that about thirty to forty dogs are brought to
31 the shelter yearly

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e. On motion of TRUSTEE LEVITT, seconded by TRUSTEE DAVIS, the following resolution was adopted unanimously as amended by the Board of Trustees of the Village of Croton-on-Hudson, New York; with a 5-0 vote.

WHEREAS, on September 23, 2013 the Village Board of Trustees authorized the application of grant funds under the Justice Court Assistance Program; and

WHEREAS, the Court Office applied for funds to make enhancements in the Court room; and

WHEREAS, the Village Court has been notified by the New York State Justice Court Assistance Program that they have been awarded a grant in the amount of \$1,835.60 for enhancements in the Court room.

NOW THEREFORE BE IT RESOLVED: that the Village Manager is hereby authorized to accept the grant awarded to the Village Court.

6. CITIZENPARTICIPATION-NONAGENDAITEMS

Virginia Calcutti, 19 Hunter Place, Croton on Hudson, asked who the employer of the Village of Croton is and are the Board members considered the employer. Ms. Calcutti also questioned what a "Standard Workday" is. Ms. Calcutti continued to address her issue regarding the Mayor receiving Health Insurance.

Trustee Gallelli advised that this month's newsletter from the New York State Comptroller's Office specifically talks about elected officials and how they report their time and what elected officials should count as time spent doing their job and this is done specifically because elected officials do not work a typical nine to five work day.

Village Attorney Staudt stated that the Village of Croton is a Municipal Corporate entity and the Board Members are not the employer.

Mayor Wiegman advised that over the course of a week he spends approximately thirty to forty hours on Village related business. Mayor Wiegman stated that some of that time is reading "Briefs", preparing for meetings, attending meeting; meeting with residents and travelling to other municipalities on official business representing the Village.

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7. APPROVAL OF MINUTES

Trustee Gallelli made a motion to approve the minutes as amended of the Regular Meeting held on May 12, 2014. Trustee Davis seconded the motion. The Board approved; with a vote of 5-0.

8. REPORTS

Village Manager Zambrano advised that the National Alliance on Mental Illness sent the Village a Certificate of Appreciation acknowledging the Village of Croton's participation in their "May 2014 Ribbon Campaign".

Village Manager Zambrano advised that many residents came to Village Hall during "Summerfest"; many were very grateful that we were open for a few hours and next year we will include it in the Recreation Brochure so that more residents will be aware that we will be open that Saturday so that residents can sign up for various Recreation programs. Mr. Zambrano also thanked the Croton Police Department for all their assistance throughout the day as well.

Village Treasurer announced that residents should have received their tax bills; tax bills are due by the end of June and residents can pay on line as well by going to the Village Web-Site.

Trustee Davis extended thanks to Greg Schmidt and the DPW Staff for their contributions to a very successful "Summerfest". Trustee Davis suggested that next year we look into providing picnic tables.

Trustee Davis advised that he attended the Memorial Day Ceremony, it is important for everyone to know why Memorial Day is a holiday and a time for us to reflect on the sacrifices that were made for our country.

Trustee Slippen also thanked everyone who worked on "Summerfest" and for making it a very successful day.

Trustee Slippen advised that at our last work session a very good meeting was held with many of the interested parties to talk about athletic field space.

Trustee Slippen asked Village Engineer to explain the work being done on Prospect Avenue.

- 1 Village Engineer Dan O'Connor advised that the work being done on Albany Post
2 Road between Prospect Place and Mount Green Road are drainage and sidewalks
3 improvements as well as landscaping improvements.
- 4 Trustee Gallelli also commented that "Summerfest" was a wonderful day and
5 very well attended and thanked the Fire Department for their support.
- 6 Trustee Gallelli also commented that the Memorial Day Ceremony was also well
7 attended and is pleased to see that over the years the attendance at the
8 Memorial Day and Veteran's Day Ceremonies keeps growing.
- 9 Trustee Gallelli advised that on June 26th there will be a meeting for those
10 affected by the water infrastructure improvements and a letter will be going out
11 within the next few days.
- 12 Trustee Gallelli reminded everyone of the Yacht Club's "Commissioning Day" to
13 be held this coming Saturday. Trustee Gallelli also advised that the Village will
14 be acknowledging the work that has been done on the new Bulk head as well as
15 the official opening of the promenade that connects Croton Landing.
- 16 Trustee Levitt congratulated the Veterans for a tremendous Memorial Day
17 ceremony; he was very pleased to be a part of it and is glad to see that
18 attendance is growing.
- 19 Trustee Levitt also thanked Village Staff for opening for a part of the day during
20 "Summerfest", it was a big success.
- 21 Mayor Wiegman congratulated Village staff and the Public Works crew for
22 working collaboratively with an outside contractor in repairing a water leak on
23 Hessian Hills Road caused by the breaking of fifty year plus old bolts.
- 24 Mayor Wiegman also thanked the Recreation Staff for being open during
25 "Summerfest".
- 26 Mayor Wiegman encouraged everyone to go out hiking now that the summer
27 weather is here and directed everyone to go onto the aqueduct.org web-site to
28 find out about exciting walking events.
- 29 A motion to enter into an Executive Session for the purpose of the Board being
30 updated on litigation related to 1A Croton Point Avenue was made by Trustee
31 Levitt and seconded by Trustee Davis; motion approved with a 5-0 vote.

1 There being no further business to come before the Board; Trustee Gallelli
2 made a motion to adjourn the meeting. Trustee Slippen seconded the
3 motion approved with a 5-0. The meeting was adjourned at 9:45pm.

4 Respectfully submitted

5 Judy Weintraub, Board Secretary

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7 Paula DiSanto, Village Clerk

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