

A meeting of the Board of Trustees to adopt the Budget of the Village of Croton-on-Hudson, NY was held on Monday, April 29, 2013 at the Municipal Building, Van Wyck Street, Croton-on-Hudson, NY 10520.

The following officials were present:

Mayor Wiegman	Trustee Gallelli
Village Manager Zambrano	Trustee Murtaugh
Treasurer Bullock	Trustee Raskob
	Trustee Davis

1. **CALL TO ORDER:**

Mayor Wiegman called the meeting to order at 7:35 p.m.

2. **APPROVAL OF VOUCHERS:**

Trustee Raskob made a motion to approve the vouchers as follows, subject to review by the Audit Committee. The motion was seconded by Trustee Murtaugh and approved with a vote of 5-0.

General Fund	\$129580.46
Water Fund	1674.36
Sewer Fund	0.00
Capital Fund	29,116.47
Trust & Agency	768.80
Total	\$161,140.09

3. **RESOLUTIONS:**

- a) **The following resolution was moved by Trustee Gallelli, seconded by Trustee Murtaugh and carried by a roll call vote: 5-0**
Trustee Gallelli “aye”, Trustee Murtaugh “aye”, Trustee Davis “aye”, Trustee Raskob “aye”
Mayor Wiegman “aye”

BUDGET ADOPTION RESOLUTION

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING ON JUNE 1, 2013 AND ENDING MAY 31 2014, MAKING APPROPRIATIONS FOR THE CONDUCT OF THE VILLAGE OF CROTON-ON-HUDSON GOVERNMENT AND ESTABLISHING THE RATES OF COMPENSATION FOR OFFICERS AND EMPLOYEES FOR SUCH PERIOD.

WHEREAS, this board has met at the time and place specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon, now therefore, be it

RESOLVED, that the preliminary budget as amended and revised and as hereinafter set forth is hereby adopted and that the several amounts stated in column titled “Adopted” in

Schedule A1 –General Fund,

F1-Water Fund,

G1-Sewer Fund

HN1-Capital Fund and,

Schedule 7-Debt Service,

be adopted and they hereby are appropriated for the objects and purposes specified and the salaries and wages stated in Schedule 5 of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2013.

b) The following resolution was moved by Trustee Raskob, and seconded by Trustee Murtaugh and carried by a roll call vote: 5 to 0.

**Trustee Gallelli “aye”, Trustee Murtaugh “aye”, Trustee Davis “aye”, Trustee Raskob “aye”
Mayor Wiegman “aye”**

BE IT RESOLVED, the Treasurer is hereby authorized to place the following past due receivables from fiscal year 2012-2013 on the tax bills for the fiscal year June 1, 2013 through May 31, 2014.

GENERAL FUND

Alarm Fees	\$2150.00
Recreation Fees	\$0.00
Commercial Garbage	\$8240.00
TOTAL	\$10,390.00

WATER and SEWER FUNDS

UNPAID WATER AND SEWER CHARGES	\$98,599.63
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TRUST AND AGENCY

SIDEWALK	\$3,306.60
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c) The following resolution was moved by Trustee Davis, seconded by Trustee Raskob and carried with a roll call vote of 5 to 0.

**Trustee Gallelli “aye”, Trustee Murtaugh “aye”, Trustee Davis “aye”, Trustee Raskob “aye”
Mayor Wiegman “aye”**

BE IT RESOLVED, that the Mayor is hereby authorized to sign the Tax Warrant for the collection of taxes for the period beginning June 1, 2013 through May 31, 2014

TAX WARRANT

TO: Sandra Bullock, Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of **\$ 10,993,450.15**

For the current budget	\$10,875,539.00
For Supplemental Tax Bills	\$ 5,614.92
Sub-total	\$10,881,153.92

For Unpaid Water Rents and Charges	\$ 98,599.63
For Sidewalks	\$ 3,306.60
For recreation fees	\$ 0.00
For Alarm	\$ 2,150.00
For Emergency Water Repairs	\$ 0.00
For Commercial Garbage	\$ 8,240.00

TOTAL	\$10,993,450.15
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FURTHER COMMANDED to receive and collect such sums without additional charge until June 30, 2013: and thereafter to collect such of the sums as have not been theretofore collected, an additional charge of five percentum for the first month or fraction thereof and one percent for each month or fraction thereof thereafter until paid.

YOU ARE FURTHER COMMANDED, to return the tax roll and warrant to the Village Clerk on or before the first day of March, 2014, and to deliver to the Board of Trustees at the same time an account of the taxes remaining unpaid: describing each parcel of real property upon which taxes are unpaid, showing the person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid.

Dated April 29, 2013

Leo A. W. Wiegman, Mayor

ATTEST _____
Pauline DiSanto, Village Clerk

The Village offices will be open for the collection of taxes **June 1, 2013** through **June 30, 2014** Monday through Friday 8:30 AM to 4:00 PM.

TAX WARRANT 2013-2014

e) **The following resolution was moved by Trustee Davis , seconded by Trustee Raskob, and carried by a roll call vote 5 to 0.**

**Trustee Gallelli “aye”, Trustee Murtaugh “aye”, Trustee Davis “aye”, Trustee Raskob “aye”
Mayor Wiegman “aye”**

WHEREAS, Local Law No. 3 of 2003 was approved at a regular Village Board Meeting held on October 7, 2003; and

WHEREAS, this Local Law called for the setting of Village Fees through Board Resolutions; and

WHEREAS, it would be of benefit to both the Village and the general public to have all fees conveniently placed in one resolution, which may be amended from time to time; and

WHEREAS, a master fee schedule was adopted on October 7, 2003 and has since been modified a number of times,

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees hereby adopts the attached updated master fee schedule effective June 1, 2013.

CROTON-ON-HUDSON MASTER FEE SCHEDULE		
TYPE OF APPLICATION		FEES 2013-2014
LICENSE OR PERMIT	DESCRIPTION	
Recreation Department		
Village Photo ID Card	Village Resident (3 years)	\$6
	School District Resident (3 years)	\$15
	Senior Citizens	Free
	Senior Citizens-School District (3 years)	\$10
Ballfield Reservations	Village Resident or Resident Groups cost is per hour per field	
Swimming at Silver Lake	<i>Seasonal Fee:</i>	
<i>Village and School District Residents</i>	Village Resident Family	\$170
<i>Must have Village Photo ID</i>	Village Resident Adult	\$80
	Village Resident Child (4 years & up)	\$50
	School District Family	\$230
	School District Adult	\$115
	School District Child (4 years & up)	\$70
	School District Senior Citizen	\$50
	<i>Daily Fee:</i>	
	Adult Village Resident	\$5
	Child Village Resident	\$3
	Adult School District Resident or Guest	\$8
	Child School District Resident or Guest	\$5
Senasqua Park	Village Resident	\$40
(fewer than 25 people)	School District Resident	\$55
Senasqua Park Pavilion	Village Resident 9 am-2 pm	\$175
(25 to 100 people)	School District Resident 9 am - 2 pm	\$225
Effective February 1, 2013	Village Resident 3pm-10pm	\$275
	School District Resident 3pm-10pm	\$350
	Village Resident - Full Day 9 am - 10 pm	\$425
	School District Resident - Full Day 9 am - 10 pm	\$525

Fields Usage Fee		
Senasqua Park Boat Basin		
<i>Moorings:</i>		
Village Resident:	15' - 20.0'	\$490
	20'1" - 26.0'	\$535
	26'1" - 32.0'	\$580
	32'1" - 37.0'	\$625
	37'1" - 46.0'	\$665
Non-resident:	15' - 20.0'	\$705
	20'1" - 26.0'	\$770
	26'1" - 32.0'	\$830
	32'1" - 37.0'	\$895
	37'1" - 46.0'	\$955
<i>Park Storage:</i>		
Village Resident:	14' - 20.0'	\$415
Non-resident:	14' - 20.0'	\$600
<i>Sunfish Rack:</i>		
Village Resident:		\$285
Non-resident:		\$400
<i>Ramp Pass:</i>		
Village Resident:		\$150
Non-resident:		\$225
<i>Jet Ski Pass:</i>		
Resident:		\$200
Non-resident:		\$280
Hudson National Golf Course	Yearly registration:	\$10
	Village Resident Green Fee (per person)	\$30
	School District Resident Green Fee (per person)	\$40
Village Day Camp	<i>Village Resident Rates:</i>	
	Session I, ~ 1st child	\$255
	Session I, ~ 2nd child	\$235
	Session I, ~ 3rd child	\$215
	Session II or III - 1st child	\$280
	Session II or III - 2nd child	\$260
	Session II or III - 3rd child	\$240
	Full Season ~ 1st child	\$720
	Full Season ~ 2nd child	\$670
	Full Season ~ 3rd child	\$620
	<i>Non-Resident Rates:</i>	
	Session I ~ 1st child	\$320
	Session I ~ 2nd child	\$300
	Session I ~ 3rd child	\$280
	Session II or III - 1st child	\$340
	Session II or III - 2nd child	\$320
	Session II or III - 3rd child	\$300
	Full Season ~ 1st child	\$855

	Full Season ~ 2nd child	\$805
	Full Season ~ 3rd child	\$755
Tiny Tots - Half Day	<i>Village Resident Rates:</i>	
	Session I ~ 1st child	\$155
	Session I ~ 2nd child	\$145
	Session II or III - 1st child	\$175
	Session II or III - 2nd child	\$165
	Full Season ~ 1st child	\$445
	Full Season ~ 2nd child	\$420
	<i>Non-Resident Rates:</i>	
	Session I ~ 1st child	\$195
	Session I ~ 2nd child	\$185
	Session II or III - 1st child	\$220
	Session II or III - 2nd child	\$210
	Full Season ~ 1st child	\$540
	Full Season ~ 2nd child	\$505
Department of Public Works		
Commercial Sanitation Collection	Per dumpster per month	\$125
Police Department		
Alarm System Permit	Initial Permit Fee	\$150
	Annual Renewal Fee	\$50
False Alarm Charges per year (amended 1/26/04)	One	\$0
	Two	\$50
	Three	\$100
	Four	\$200
	Five	\$400
	Six or more	\$500
False Alarm Charges per year with no alarm permit	One	\$50
	Two	\$100
	Three	\$125.00
	Four	\$250.00
	Five	\$500.00
	Six or more	\$625.00
Parking Violations:	Handicapped Violation	\$180
	Fire Lane Violation	\$180
	On street parking	\$25
	Station Parking	\$25
	Parking within 15' of a fire hydrant	\$180

Parking		
Croton-Harmon Train Station:		
Daily commuter rate		
	Monday - Friday	
	4:45 am – 11:59 pm	\$1/hr-\$9 Max
	4:45 am – 3:00 am	\$12
	Saturday-Sunday	\$5/hr-\$5 Max
Multiple day rate		
	4:45 am - 3 am	
	minimum 2 days, maximum 31 days	
	12:00 am – 11:59 pm (calendar day)	\$9/day M-F, \$5/day-Sa-Su
South Riverside Avenue		
Daily rate only as needed		
	Monday - Sunday	
	4:45 am – 11:59 pm	\$1/hr-\$5 max
Permit Rates		
	Resident 3 months	\$162
	Resident service fee per quarter for credit card use	\$4
	Non-Resident 3 months	\$270
	Non-Resident service fee per quarter for credit card use	\$7
	Preferred 3 months	\$450
	Preferred service fee per quarter for credit card use	\$11
Seasonal Overnight Street Parking Permit		
Number of off-street parking spaces available per residence.		
Households with no off street parking spaces	\$25.00 per permit up to 2 permits, \$100 for each additional permit, permits will only be issued to cars with valid car registrations with matching addresses	
Households with 1 off street parking spaces	\$25.00 for 1 permit, \$100 for each additional permit, permits will only be issued to cars with valid car registrations with matching addresses	
Households with 2 off street parking spaces	\$100.00 per permit, permits will only be issued to cars with valid car registrations with matching addresses	
Local Parking Permits		
	Merwin Oak, Harmon, Asbury Methodist	
	Issued each year	\$25
Local Parking Permits	Van Wyck I and Van Wyck II	\$10
	Issued each year	
Engineering Department		

Building/Planning/Zoning/Wetlands/Plumbing		
Building Permit	first \$2000 valuation of work	\$150
Total valuation of work is the reasonable value of the work as determined by the Village Engineer. RSMMeans	for each additional \$1000 up to \$15000	\$12.50
Residential Cost Data or other sources will be used as a guide in determining the reasonable value of the work.	for each additional \$1000 up to \$50000	\$9.50
	for each additional \$1000 thereafter	\$8.25
	If issued after construction has started or is completed. Computed as above and doubled	\$300 minimum
	Revisions having an increase in the estimated cost, minimum fee or as per additional building permit fee cost based on increase in valuation of work	min. \$75
Shed (residential and prefabricated)	includes building permit and certificate of occupancy	\$125
	Revisions having an increase in the estimated cost, minimum fee or as per additional building permit fee cost based on increase in valuation of work	\$75
Commercial and Industrial Building Truss Identification	Section 382-a of the Executive Law requires all new and expanded non-residential buildings be identified for truss construction	\$50
Building Permit Extension	Six Month Extension	\$100
Blasting Permit		\$300
Blasting Permit Escrow		as required
Certificate of Occupancy		\$100
Change of Use		\$175
Demolition Permit	Partial (accessory permit or <50% of primary structure)	\$100
	Full	\$250
Environmental Site Plan	Escrow account per chapter 179	\$5000 min
Environmental Compliance Bond/Escrow		as required
Environmental Quality Review (SEQRA)		as required
Erosion and Sediment Control Permit	see Building Permit Fees	
Erosion and Sediment Control Bond		as required

Fire Inspection	Required Fire safety and property maintenance inspections	
	Commercial or first five dwelling units	\$100
	additional fee per dwelling units above five and per 100 sq ft of floor area over 5000 sq ft	\$5
	Maximum fee	\$400
Fire Code Operating Permit	(assembly over 100 and other required activities)	\$100
Improvement within Street Lines Permit		\$125
Excavation and/or Fill Permit	Issued by Village Engineer	\$125
	issued by Planning Board	\$100
Plumbing Inspection Fee	First nine fixtures not including gas line	\$100
	each additional fixture after nine not including gas line	\$15
	gas line inspection (exclusive)	\$100
	gas line inspection (inclusive with other plumbing inspections)	\$50
Planning Board Special Permit		\$300
Planning Board Site Plan and amended site plan		\$275
Planning Board Site Plan Extension		\$200
Planning Board Minor Site Plan		\$225
Records Search		\$125
Subdivision Recreation Fee (RA, RB)	Flat fee per lot	\$9,000
Use of Village Street or Sidewalk (i.e., dumpster, etc.)	for using Village right of way after 3rd day Sec 197-7	\$20/day
Subdivision Recreation Fee (all other zoning districts)	as determined by Village Board	as required
Sign Permit		\$60
Street Openings	For typical service line trench	\$250
	Other-\$500 +actual cost, escrow account required	
Street Opening Bond		As required
Steep Slopes Permit	Issued by Planning Board	\$250
	issued by Village Engineer	\$150
Subdivision Approval	Application	\$850
	Charge per lot	\$1,500
Tree Removal Permit	For first two trees	\$50
	Each additional tree	\$35
Tree Removal Bond		as required
Village Board Special Permits		\$550
Telecommunications Tower Special Permit	Tower Installation	\$10,000
Telecommunications Tower Special Permit	Co-location Installation	\$5,000

Renewal of Telecommunications Tower Special Permit		\$2,500
Telecommunications Tower Special Permit	Modification or revision to existing co-location	\$1,000
Village Board Zoning Code Amendment		\$1,000
Wetlands Activities Permit	Issued by Planning Board	\$200
	Issued by Water Control Commission	\$250
	Issued by Village Engineer	\$150
ZBA Application	Variance, Special Permit	\$275
	Rehearing	\$200
	Interpretation, Appeal (no legal notice required)	\$125
Water		
Water Fees - Tier 1	Basic Service - up to 900 CF/year	\$45.23
Tier 2	901 CF/year to 100,000 CF/year	5.89/100 CF
Tier 3*	100,001 CF/year to 500,000 CF/year	6.48/100 CF
Tier 4*	500,001 CF/year to 1,000,000 CF/year	6.60/100 CF
Tier 5*	1,000,001 CF/year to 1,500,000 CF/year	6.77/100 CF
Tier 6*	over 1,500,000 CF/year	7.07/100 CF
* Rate based on prior year consumption		
Water Shut Off/Turn On	during working hours	\$30
	during non-working hours	\$250
	for lack of payment: \$5 for first notice, graduating for each subsequent notice, maximum of \$25	\$5
Delinquent Charge	Water bills not paid within 90 days	\$100
Testing of Water Meter		\$75
Deposit for testing of water meter		\$50
Final Read	Office Hours	\$35
	During non-working hours	\$100
Three Quarter Inch (3/4") Water Service Line and Tap		\$1,800
One Inch (1") Water Service Line and Tap		\$1,950
Two Inch (2") Tap Only		\$2,100
Taps larger than two inches	Inspection and system operation services only	\$2,100
Water Service Connection to Existing Curb Box (3/4")	Water service installed by developer	\$750
Residential Meter Pit for 3/4" or 1" service	(meter pit required on long service lines, meter pit provided by the Village, installation by the applicant)	\$775
Replacement of Meter and Remote Reader		\$500

Replacement of Remote Meter Reader		\$150
Sprinkler Tap Installation Fee	see Water Tap Fees	
Employment of Inspection Services for Utility Extensions	To be determined by Planning Board (escrow)	actual cost
Village Water Connection Inspection Fee	Inspection fee for replacement water service connections. No new tap requested.	
	2" or less	\$150
	>2"	\$500
Village Water Connection Inspection Fee	Inspection fee after the water service connection was buried	double above fee
SEWER FEES		
Sewer Fees - Tier 1	Basic Service - up to 900 CF/year	\$4.28
Tier 2	901 CF and above	.5640/100 CF
Waste Water Connection		
Waste Water Connection	Waste Water Connection to Force Main (2" maximum)	\$8,750
	Waste Water Connection 6" service	\$4,500
	Waste Water Connection 4" service	\$1,650
	Waste Water Individual 2" force main to gravity sewer	\$1,800
	Inspection Fee for replacement of existing services	\$200
	Other special connections as required by VB	
Employment of Inspection Services for Utility Extensions		actual cost

Storm Water Connection		
Storm Water Connection	6" or less Storm Water Connection to Village Storm Water System	\$125.00
Storm Water Connection Bond		as required
Clerk Fees		
Peddling/Soliciting/Vendor	Annual License to Peddle	\$125
Foil Request	per page	0.25
Photo Copy	per page	0.25
Send Fax		\$2.50
Dog License	spayed and neutered	\$11.00
	not spayed or neutered	\$19.00
	Replacement tag	\$5.00
Dog Park Permit	per dog per year	
Food Vendor at Senasqua Park	During Summer Concert Nights	\$350/summer
Food Vendor at Croton Landing	Hours to be determined	free
Film Permit	Commercial Filing- Non Village Property per Day	\$1,500

	Commercial Filming - Village Property per day	\$2,500
	Movie Productions, Television Commercials, Television Shows per day	\$750
	Non Profit per day	\$500
	Student Productions	Free
	If Police or DPW Staff are needed, their daily rate of compensation will be added to the standard fee for each day	
Fund Raising Events	Application Fee	\$50
	If Village Personnel are need, their rate of compensation will be added to the standard fee.	
Games of Chance	According to NYS Racing and Wagering Board per occasion	\$25
Certified Copies of Birth and Death Certificates		\$10
Professional Consultant Fees	Escrow account per Chapter 179 Village Code	as required

Mayor Wiegman appointed Richard Olver to the Planning Board. Mr. Olver will fill the unexpired term of Fran Allen. His term will expire in December of 2014.

A motion was made by Trustee Raskob and seconded by Trustee Davis to enter into an Executive Session on a Police matter; with a 5-0 vote.

There being no further business to come before the Board, Trustee Davis made a motion to adjourn the meeting. Trustee Raskob seconded the motion; approved 5-0. The meeting was adjourned at 7:50pm.

Respectfully submitted,

Pauline DiSanto
 \Village Clerk