



Croton-on-Hudson

Village Board of Trustees
Stanley H. Kellerhouse Municipal Building
1 Van Wyck Street
Croton-on-Hudson, NY 10520
Tel: 914-271-4781, Fax: 914-271-2836

Film Permit

Instructions:

1. Application must be submitted at least three days prior to the date the filming is to take place for a one-day shoot and five days for any shoots of more than one day and up to five days. Activity related to the filming process that will exceed five days, must be submitted to the Village Manager at least 14 days prior to the date filming will take place.
2. A certificate of insurance must be submitted with the application for any filming permit involving the use of public property for the purpose of making films, naming the Village of Croton-on-Hudson as an additional insured.
3. Fee must be submitted with the application when applicable.

Date: _____

Applicant:

Company: _____

Company Representative: Last Name: _____ First Name: _____ MI: _____

Address: _____

Address: _____

Office #: _____ Cell #: _____ Fax #: _____

Date(s) of Previous Application(s) from Applicant, if any: _____

Filming:

Kind of Filming (i.e. motion picture, television, advertising): _____

Describe type of film and expected rating; type of show; or products: _____

Budget: _____

Estimated Number of People on Site: _____

Estimated Number of Truck, Vans and/or Cars on Site: _____

Do you have written permission from property owners? Yes No

Location(s): (List properties and roads, if more space is required attach an additional sheet)

Equipment on site:

Describe any special effects:

Date(s) of Filming: (If filming will take more than five days, attach additional sheet with schedule and review Village Code § 157)

Date: _____ Starting Time: _____ Ending Time: _____ Locations: _____

Date: _____ Starting Time: _____ Ending Time: _____ Locations: _____

Date: _____ Starting Time: _____ Ending Time: _____ Locations: _____

Date: _____ Starting Time: _____ Ending Time: _____ Locations: _____

Date: _____ Starting Time: _____ Ending Time: _____ Locations: _____

Insurance Information: (Certificate must be attached)

Name of Insurance Company: _____

Address: _____

Policy #: _____ Expiration Date _____

Auxiliary Help: (Explain needs as required)

Police: (crowd control, road closures, etc.) _____

Dept. of Public Works: (street cleaning, barriers, clean-up) _____

Parks: _____

Other: _____

The applicant agrees to indemnify the Village of Croton-on-Hudson and to be solely and absolutely liable upon any and all claims, suits and judgments against the Village and/or the applicant for personal injury and/or property damage arising out of or occurring during the activities of the applicant, his/her/its employees or otherwise. The applicant further agrees to comply with all pertinent provisions of New York laws, rules and regulations. This permit may be revoked at any time.

Company Name: _____

Applicant Name: (print) _____

Applicant Signature: _____

Date: _____

