



**Building Department**  
 Stanley H. Kellerhouse Municipal Building  
 One Van Wyck Street  
 Croton-on-Hudson, NY 10520-2501  
 Tel: 914-271-4783, Fax: 914-271-3790

## Application for Wetlands Activity Permit

(Form # Eng-§227)  
 (Revision Date 03/2012 )

APPLICATION DATE: \_\_\_\_\_ Is this application relevant to a building permit?  Yes  No

APPLICATION #: \_\_\_\_\_ Building Permit #: \_\_\_\_\_

**Property Information:**

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Location (street address) \_\_\_\_\_

# of Acres or Sq. Ft.: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Commercial Lot:  yes  no Vacant Lot:  yes  no

**Applicant Information:** (Person or Company Doing Work:  Owner  Contractor  Other ) \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Office #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Fax #: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Property Owner:**  Same As Above

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Description of proposed work in wetland or wetland buffer: \_\_\_\_\_

**Plans & Specifications:** *Note: See §227-7 of the Village Code for all requirements.*

**Detail plans & specifications for the proposed wetland activity, drawn to a scale of not smaller than 1" = 50', shall show the following:**

1. Estimated quantities of material to be deposited or removed
2. Pre- and post-development impervious surface area.
3. Location of any well and any septic or other waste disposal system with 50 ft. of the area to be disturbed.
4. Details of any proposed drainage system, both for the construction and the final development & maintenance requirements.
5. If creation, modification or enlargement of a pond is proposed, details of the construction of any dams, embankments, outlets or other water-control devices & deposition of the spoil material.
6. List all beneficial functions of the wetland, waterbody or watercourse which will be affected by the proposed activities.
7. Erosion and sediment controls must be provided and a schedule for their installation & maintenance.
8. Additional information may be requested by the approving authority

**INSTRUCTIONS:**

1. Submit eight (8) copies of all specified supporting plans & documentation when WCC is approving authority, three (3) copies when Village Engineer is approving authority and fourteen (14) copies when Planning Board is approving authority. (Note: PDF's or other acceptable electronic copies of all documents must be submitted if WCC or Planning Board is approving authority.)
2. Include a completed environmental assessment form (EAF), a Coastal Assessment Form (CAF) and a USGS topographic map with the property outlined. When the Village Engineer is approving authority, an EAF and CAF are not required.
3. If proposed project qualifies as a land development activity, a Stormwater Pollution Prevention Plan (SWPP) consistent with the requirements of Chapter 196, Article I must be submitted.
4. The approving authority for all applications is the Water Control Commission; exceptions are listed on page 2.

Wetlands Activity Permit Application (cont'd)

- 5. Attach Certificate of Liability Insurance naming the Village of Croton-on-Hudson as additional insured and certificate holder and documentation of Disability and Workers Compensation Insurance with the Village listed as certificate holder.

I, certify that the above information is accurate, and I am the property owner or authorized by the owner to file this application on their behalf and that I will indemnify and hold the Village harmless against any damage or injury that may be caused by or arise out of any entry onto the property in connection with the processing of the application, during construction or performance of the work or within one year after the completion of the work

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Applicant Name (please print) Applicant's Signature Date

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**FOR VILLAGE USE ONLY:**

**Fee:** \$ \_\_\_\_\_ **Fee Paid on** \_\_\_\_\_ **(date)** **Received by:** \_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_ (signature)  
WCC VILLAGE ENGINEER PLANNING BOARD (circle one)

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**Approving authorities – Wetlands Law -Section 227 – F:**

The approving authority for all applications shall be the Water Control Commission, except as follows:

- (1) The Planning Board shall be the approving authority for any application involving property that is also the subject of a pending site plan, minor site plan, subdivision or special permit application, or fill or excavation permit, in accordance with the Code of the Village of Croton-on-Hudson, and for any application that also involves the construction or establishment of a principal building or use.
- (2) The Village Engineer shall be the approving authority for any of the following activities proposed to be conducted on property not subject to regulation by the State of New York, and no public hearing shall be required:
  - (a) Removing water-deposited silt and/or other material in order to restore the preexisting land elevations, provided that the total amount removed does not exceed 15 cubic yards of material.
  - (b) Restoring land elevations that have been altered by erosion or storm damage.
  - (c) The construction, expansion or improvement of private residential or recreational facilities, as otherwise legally permitted, provided that the total amount of material deposited, removed or regraded does not exceed 15 cubic yards.
  - (d) The construction of driveways not associated with any other construction approvals where alternative means of access are proved to be impractical, provided that the amount of material to be deposited or regraded in connection with such construction does not exceed 100 cubic yards.
  - (e) The use of harmless chemicals, dyes and other similar substances to maintain or study any wetland.
  - (f) Decorative landscaping and planting in wetlands when covering less than 1/10 of an acre.
- (3) Where the Water Control Commission or Village Engineer initiates a review of an application submitted pursuant to this chapter and determines that because of the scope, nature, location or potential environmental impact of the action which could result from approval of the wetlands permit a public hearing would be either necessary or appropriate, the application shall be immediately forwarded to the Planning Board for public hearing, whereupon the Planning Board shall become the approving authority for such application.